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#### **SUBJECT: PAPER-106: PRACTICAL**

#### FIRST YEAR B.C.A. (SEM. I) EXAMINATION

This pdf file contains <u>YEAR 2013 to 2019</u> Regular (Oct/Nov/Dec) & A.T.K.T.(March/Apr/May)Exam question Papers list of above subject. The question Bank will be upload in future for the students

- 1. Nov/Dec -2014 SET-1
- 2. December -2015 SET-1
- 3. December -2015 SET-2
- 4. December -2015 SET-3
- 5. Nov/Dec -2016 SET-1
- 6. Nov/Dec -2016 SET-2
- 7. Nov/Dec <u>-2016 SET-</u>3
- 8. Nov/Dec -2018 SET-1
- 9. Nov/Dec -2018 SET-2
- 10. Nov/Dec -2018 SET-3
- 11. Apr/May 2013 SET-1
- 12. March/Apr 2014 SET-1
- 13. Apr/May 2015 SET-1
- 14. March/Apr 2017 SET-1
- 15. March/Apr 2019 SET-1

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#### First Year B.C.A. (Sem. I) Examination

November / December - 2014

	[Time: 5 Hours ]	[ Total Marks: 140 ]
	Instructions	
	Fill up strictly the details of signs on your answer book  Name of the Examination:    First Year B.C.A. (Sem. I)  Name of the Subject:    Practical: Paper-106  Subject Code No[: 3 7 0 6]  (2) Figure on the right indicate marks.	Seat No.:  Student's Signature
1.	Write a program to convert lower case string to upper cas (Do not use library function)	se and vice versa. 30
2.	Write a program to find transpose of a matrix and find the	e sum of diagonal element. 30



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**3.** Create a worksheet and do the following question in separate sheet.

20

#### Sales Report of Videocon Ltd.

Product	North India	South India	Central India	East India	Price/Unit	Total item	Total Price
T.V.	900	1200	560	1100	12000		
A.C. 1 Tonne	1325	1456	780	740	7000		
Refrigerator	1650	1242	1200	850	8000		

- a) Calculate total items and total price using formula.
- b) Calculate total items sold in particular region.
- c) Apply blue color to those items where item sold greater than 1100.
- **d)** Find out which item sold maximum in which region.
- e) Extract product information which sold minimum in central India.
- f) Draw a 3D column chart Product Vs Region.
- g) Freeze header Row.
- h) Protect the sheet from unauthorized user.
- Create an invitation letter of your birthday party to be sent your friends using mail merge.
- 5. Create a presentation slide to give information about "Smart Mobile". 20

Note: More than 5 slide necessary

**6.** Viva + Files. **20** 



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#### First Year B.C.A. (Sem. I) Examination

December - 2015

	[Time: 5 Hours ]	[ Total Marks: 140 ]	
	Instructions		
	(1)		
	Fill up strictly the details of signs on your answer book	Seat No.:	
	Name of the Examination:    First Year B.C.A. (Sem. I)		
	Name of the Subject :		
	□ Practical: Paper-106		
	Subject Code No.: 3 7 0 6	Student's Signature	
	(2) Figure on the right indicate full marks.		
1.	Write a program to input number through keyboard and	check whether the number is	30
	Armstrong number or not.		
2.	Write a program to perform arithmetic operators (+, -, *,	/) on two inputted numbers	30
	based on the user's choice. (Prepare menu for operator s	election)	
	Jumpzl	.earn	



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#### 3. Create the database with following field:

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Emp Name	Designation	Project	<b>Project Duration</b>	Pay/Month
			(Months)	
Hetal	Programmer	IMS	8	7000
Priti	Designer	Payroll	6	8000

- 1) Each Designation must be Programmer, Designer, Analyzer and Project Manager only.
- 2) Apply blue font color on project duration of within 10 months else orange font color if above 10.
- 3) Calculate Salary (Pay/Month\*Project Duration).
- 4) Calculate Bonus as follows:
  - (i) If Project duration is within 10 then give 10% Bonus on Salary.
  - (ii) If duration between 10 and 36 then give 25% Bonus on Salary.
  - (iii) If duration is between 36 and 60 then give 35% Bonus on Salary else 50%.
- 5) Calculate Gross Salary (Salary + Bonus).
- 6) Deduct 15% tax on Gross Salary.
- 7) Derive Net Salary (Gross Salary Tax).
- 8) Filter records of Emp who work on projects having max duration.
- 9) Filter records of Emp who is programmer and working for Payroll Project.
- **10)** Filter records of designer working for project having minimum duration.
- **11)** Protect your worksheet.
- 4. Perform Mail Merge to invite your Colleagues to perform in event held in your College.20Create at least 15 records.
- 5. Create a presentation on "Your Dream about your Career". Minimum 5 slides. 20
- **6.** Viva + Files. **20**



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#### First Year B.C.A. (Sem. I) Examination

December - 2015

**Practical: Paper-106 (New Course)** 

	[Time: 5 Hours ]	[ Total Marks: 140 ]
	Fill up strictly the details of signs on your answer book  Name of the Examination:  First Year B.C.A. (Sem. I)  Name of the Subject:  Practical: Paper-106 (New)  Subject Code No.: 3 7 0 7	Seat No.:  Student's Signature
1.	Write a program to create an array for N numbers, excep	t N numbers from the user 30
	and print array element in reverse.	
2.	Write a program to print following pattern:	30
	*	
	**	
	***	
	***	
_	****	
3.	Type Biodata in word:	20
	(1) Arrange all information in proper formatting.	OOKO
	(2) Use Bullets and numbering to represent details.	E a l l l
	(3) Apply page border.	
	(4) Apply shading effect to all details headings.	
	(5) Display educational details in table.	
	(6) Apply proper auto format to tables.	
	(7) Give protection to the document.	



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4. Create a worksheet for following fields:

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Emp. No	Emp Name	Designation	Salary
101	R.K. Patel	Manager	12000

- (1) Each employee must get minimum of 5000 salary. Apply proper data validation.
- (2) Designation field can have values only like Programmer, Manager and Accountant.
- (3) Add one more column Bonus and calculate Bonus according to following Criteria:

#### If salary is

- >=5000 and <=10000 then bonus is 10%
- >10000 and <=15000 then bonus is 20%
- >15000 then bonus is 40%

Else No Bonus (0).

- (4) Calculate Total Salary = Salary + Bonus
- (5) Display EmpNo and EmpName of those employees who are manager and getting highest salary.
- (6) Calculate average for salary and bonus column.
- (7) Apply Auto Format to your Database.
- 5. Create a presentation slide to give information about your College.

20

Note: More than 5 slide necessary

6. Viva + Files. 20



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#### First Year B.C.A. (Sem. I) Examination

December - 2015

**Practical: Paper-106** 

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30
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by the user.



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**3.** Create a worksheet and do the following question in separate sheet.

20

#### Sales Report of Matrix Ltd.

Product	North India	South India	Central India	East India	Price/Unit	Total item	Total Price
Mobile	500	1100	260	1100	12000		
A.C.	1325	1550	1800	740	9000		
Laptop	1650	1242	1200	850	8000		

- (1) Calculate total items and total price using formula.
- (2) Calculate total items sold in particular region.
- (3) Apply blue color to those items where item sold greater than 1100.
- (4) Find out which item sold maximum in which region.
- (5) Extract product information which sold minimum in central India.
- (6) Draw a 3D column chart Product Vs Region.
- (7) Freeze header Row.
- (8) Protect the sheet from unauthorized user.
- 4. Create an invitation letter of your birthday party to be sent your friends using mail merge.
- 5. Create a presentation slide to give information about "Ganesh Utsav".20Note: More than 5 slide necessary
- 6. Viva + Files.

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#### First Year B.C.A. (Sem. I) Examination

November / December – 2016

**Practical: Paper-106** 

[Tim	ne: 5 Hours ]	[ Total Marks: 140 ]
Insti	ructions	
(1)		
Fill	up strictly the details of signs on your answer bo	ok Seat No.:
Nam	ne of the Examination:	
	First Year B.C.A. (Sem. I)	
	ne of the Subject :	
	Practical: Paper-106 (New)	
	ject Code No.: 3 7 0 6	
Subj	ect Code Not: 3 7 0 6	Student's Signature
(2)	Figure on the right indicate marks.	
1. Write	e a program to find the total number of vowels, o	consonants, uppercase letters, 30
lowe	ercase letters, numbers and special characters in	a given string.
	, 1	
50		
2. Draw	v the following pattern for the N numbers:	30
if N=	4	
Stand P	4	
	4 3	
4	3 2	
4	3 2 1	



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#### 3. Create a worksheet for following fields:

20

Product No	Product Name	Qty (Units)	Rate
P101	Printer	21	8000
P102	Laptop	34	25000
	and the second second second		

- (1) Each products Qty should be minimum 1 and maximum of 50 units.
- (2) Add one more column Amount (Amount = Qty \* Rate).
- (3) Format cells with red color Font whose amount is >=50000.
- (4) Add discount column and discount base on following condition:
  - If, Amount is >=25000 and <=30000 then discount is 5%

    Amount is >30000 and <=35000 then discount is 10%

    Amount is >35000 and <=40000 then discount is 15%
  - **Else** give discount 20%
- (5) Add one more column Net Amount (Amount Discount)
- (6) Sort the records in descending order of Net Amount.
- 4. Create a document of about seven pages on "Subjects of BCA" and perform following commands:

20

- (1) Apply Page Border.
- (2) Create AutoText for your full Stream name (BCA).
- (3) Record Macro to insert formatted subject name.
- (4) Insert image in center alignment in header & page no (-1-) in footer.
- (5) Apply double line spacing in 1<sup>st</sup> paragraph.
- 5. Create Presentation with at least five slides on "My Dream of Career". 20
- **6.** Viva + Files. **20**



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#### First Year B.C.A. (Sem. I) Examination

November / December – 2016

[Time: 5 Hours ]	[ Total Marks: 140 ]
Instructions	
(1)	
Fill up strictly the details of signs on your	answer book Seat No.:
Name of the Examination:	
First Year B.C.A. (Sem. I)	
Name of the Subject :  Practical: Paper-106 (New)	
Subject Code No.: 3 7 0 7	Student's Signature
(2) Figure on the right indicate marks.	
1. Write a program to find middle number from	om three numbers. 30
2 Write a program to print following nottorn	: 30
2. Write a program to print following pattern	30
5 5 4 5 4 3	zlearn
5 4 3 2	
5 4 3 2 1	



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#### 3. Create a worksheet and do the following question in separate sheet.

20

Sales Report of Samsung Electronics Ltd.

Product	North India	South India	Central India	East India	Price/Unit	Total item	Total Price
Mobile	500	1100	260	1100	12000		
T.V.	1325	1550	1800	740	17000		
Home Appliances	1650	1242	1200	850	22000		

- (1) Calculate total items and total price using formula.
- (2) Calculate total items sold in particular region.
- (3) Apply blue color to those items where item sold greater than 1100.
- (4) Find out which item sold maximum in which region.
- (5) Extract product information which sold minimum in central India.
- (6) Draw a 3D column chart Product Vs Region.
- 4. Write Four paragraph about your stream (BCA) and apply the following format: 20
  - (1) Apply 2.15 character spacing in first paragraph.
  - (2) Apply 3.75 lines spacing in 2<sup>nd</sup> paragraph.
  - (3) Apply Outline effect in 3<sup>rd</sup> paragraph.
  - (4) Give autotext of full stream name.
  - (5) Apply Dropcap effect on 4th paragraph.

5. Create a presentation slide to inform about Gujarat's Festival "Navratri". 20

Note: More than 5 slide necessary

**6.** Viva + Files. **20** 



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#### First Year B.C.A. (Sem. I) Examination

November / December – 2016

**Practical: Paper-106** 

	[Time: 5 Hours ]	[ Total Marks: 140 ]
	Instructions	
	(1)	
	Fill up strictly the details of signs on your answer book	Seat No.:
	Name of the Examination:    First Year B.C.A. (Sem. I)  Name of the Subject:   Practical: Paper-106 (New)	
	Subject Code No.: 3 7 0 8	Student's Signature
	(2) Figure on the right indicate marks.	
1.	Write a program to read a string through keyboard and prwith ASCII code.	rint character by character 30
2.	Write a program to print the following triangle for any giv	ven number N. 30
	If N=4 then	ear n
	10 20 30 40	. – – – – – – – – – – – – – – – – – – –
	50 60 70	
	80 90	
	100	



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3. Create the database with following fields:

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Emp No.	Emp Name	Designation	Salary
E01	Raj Joshi	Assistant	25000
E02	Hetvi Kansara	Clerk	7000
	<u> </u>		

- (1) Insert at least 5 records according to following validation
  - (i) Each employee must get minimum of 6500 salary.
  - (ii) Designation field can have following values only: Programmer, Manager & Engineer.
- (2) Add one more column Bonus and calculate Bonus according to following Criteria.

If Salary is within 15000 then bonus is 8.5% of salary Else If Salary is within 30000 then bonus is 16.5% of salary Else bonus is 23.8% of salary

- (3) Calculate Total Salary = Salary + Bonus
- (4) Display EmpNo and EmpName of those employees who are Assistant and getting lowest salary.
- (5) Display Employee having maximum salary among all Engineers.
- (6) Arrange records Designation and Name wise.
- 4. Create a form letter to send an appointment letter for programmer to at least candidates using mail merge: 20 20
- 5. Create a presentation with at least five slides on "BCA Course".

Note: More than 5 slide necessary

20 6. Viva + Files.



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#### First Year B.C.A. (Sem. I) Examination

November / December – 2018

**Practical: Paper-106** 

[Time	e: 5 Hours ]	[ Total Marks: 140 ]
Instru	uctions	
(1)		
Name Name Description	p strictly the details of signs on your answer book e of the Examination: irst Year B.C.A. (Sem. I) e of the Subject: ractical: Paper-106 (New) ct Code No: 3 5 1 0  Figure on the right indicate marks.	Seat No.:  Student's Signature
1. Write	e a program to reverse a given number.	30
Input:		
19	e a program to print the following triangle for ar	ny given number N. 30
If N=4	1 then	
* * *	*	
* * *		
* *		
*		



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3. Create a worksheet and do the following question in separate sheet.

20

State Wise Sales Report of Panasonic Ltd.

Product	Gujarat	Punjab	Rajasthan	M.P.	Price/Unit	Total item	Total Price
T.V.	900	1200	560	1100	12000		
Mobile	1325	1456	780	740	7000		
Refrigerator	1650	1242	1200	850	8000		

- (1) Calculate total items and total price using formula.
- (2) Calculate total items sold in particular region.
- (3) Apply red color to those items where item sold greater than 1200.
- (4) Find out which item sold maximum in which state.
- (5) Extract product information which sold minimum in Gujarat.
- (6) Draw a 3D column chart Product Vs State.
- (7) Freeze header Row.
- (8) Protect the sheet from unauthorized user.
- 4. Create Diwali Greetings letter for your friends using mail merge.
- 5. Create a presentation slide to give information about your Favorite Teacher. 20

Note: More than 5 slide necessary

6. Viva + Files.

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November / December – 2018

**Practical: Paper-106** 

	[Time: 5 Hours ]	[ Total Marks: 140 ]
	Instructions	
	(1)	
	Fill up strictly the details of signs on your answer book	Seat No.:
	Name of the Examination:	
	☐ First Year B.C.A. (Sem. I )  Name of the Subject :	
	Practical: Paper-106 (New)	
	Subject Code No.: 3 5 0 8	Student's Signature
	(2) Signed and the gright in directs grounds	
	(2) Figure on the right indicate marks.	
1.	Write a C program to compute sum of digits of given	number. 30
	<b>e.g.</b> Enter the number: 234 Sum of the digits 234 = 9	
2	Write a program to print following pattern:	$\triangle$ 2 $\Gamma$ 30
۷.		
	N=4	
	4321 432	
	43	
	4	



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3. Create a worksheet and do the following question in separate sheet.

20

#### Sales Report of Sony Electronics Ltd.

Product	North India	South India	Central India	East India	Price/Unit	Total item	Total Price
Mobile	500	1100	260	1100	12000		
T.V.	1325	1550	1800	740	17000		
Home Appliances	1650	1242	1200	850	22000		

- (1) Calculate total items and total price using formula.
- (2) Calculate total items sold in particular region.
- (3) Apply blue color to those items where item sold greater than 1800.
- (4) Find out which item sold maximum in which region.
- (5) Extract product information which sold minimum in central India.
- (6) Draw a 3D column chart Product Vs Region.
- (7) Freeze header Row.

Note: More than 5 slide necessary

- (8) Protect the sheet from unauthorized user.
- Create an invitation letter of your birthday party to be sent your friends using mail merge.
- 5. Create a presentation slide to inform about Gujarat's Festival "Diwali". 20

6. Viva + Files.



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November / December – 2018

**Practical: Paper-106** 

[Time: 5 Hours ]	[ Total Marks: 140 ]
Instructions	
(1)	
Fill up strictly the details of signs on your answer book Name of the Examination:	Seat No.:
□ First Year B.C.A. (Sem. I)  Name of the Subject : □ Practical: Paper-106 (New)	
Subject Code No.: 3 5 0 9	Student's Signature
(2) Figure on the right indicate marks.	
1. Write a program to print greatest numbers among three	numbers. 30
2. Write a program to print following pattern:	30
N=4 1 22	.earn
333	
4444	



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## 3. Create a Spreadsheet in Open Office Cale and create Customer Database with following fields:

Cust No	Cust Name	Product	Qty	Rate
C01	Akash Jain	Projector	5	5000

- (1) Qty must be minimum 1 and maximum of 50.
- (2) Apply Red Font color to Stock value if below 10 Else Blue Font color if above 10.
- (3) Calculate Total Amount (Qty\*Rate).
- (4) Filter Record of customer who purchased 'LCD'.
- (5) Filter Products having Qty between 5 and 15.
- (6) Filter Records of Customer having Amount > 50000.
- (7) Arrange records Product wise, then Customer wise.
- (8) Freeze Header Rows.
- 4. Create Text Document in Open Office Writer of about 7 pages on "Subjects of BCA" 20 and perform following commands:
  - (1) Create Autocorrect entry for full Stream name BCA.
  - (2) Apply double line spacing in all paragraphs.
  - (3) Record macro to insert formatted subject name.
  - **(4)** Apply Character spacing up to 1.12 pt in 1<sup>st</sup> paragraph.
  - (5) Apply Outline effect in 2<sup>nd</sup> paragraph.
  - (6) Insert Footnote in 3<sup>rd</sup> page and endnote in 6<sup>th</sup> page.
  - (7) Apply Page Border.
    - (8) Apply password to your life.
- 5. Create a Presentation in Open Office Impress on "College Life". (Minimum 5 Slides)
- **6.** Viva + Files.



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#### First Year B.C.A. (Sem. I) Examination

April / May – 2013

[Time: 5 Hours ]	[ Total Marks: 140 ]
Instructions	
(1)	
Fill up strictly the details of signs on your answer book	Seat No.:
Name of the Examination:	
☐ First Year B.C.A. (Sem. I)	
Name of the Subject :	
Practical: Paper-106	
Subject Code No.: 3 7 0 6	Student's Signature
(2) Figure on the right indicate marks.	
(2) Figure of the right indicate marks.	
1. Write a program to input string and display the strir	ng in reverse. 30
E.g. Input String:- GUJARAT	
Output String:- TARAJUG	
2. Write a program to check whether the inputted number	is an Armstrong or not. 30
	OOVE
3. Create the database with following fields:	20

Emp No.	Emp Name	Designation	Salary
101	M.J. Sharma	Manager	6500



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- (1) Each employee must get minimum of 4000 salary. Apply proper data validation.
- (2) Designation field can have following values only Programmer, Manager & Engineer.
- (3) Add one more column Bonus and calculate Bonus according to following Criteria.
  - If Salary is
  - >=5000 and <=10000 then bonus is 10%
  - >10000 and <=15000 then bonus is 20%
  - >15000 then bonus is 40%
  - Else No Bonus (0).
- (4) Calculate Total Salary = Salary + Bonus
- (5) Display EmpNo and EmpName of those employees who are Manager and getting highest salary.
- (6) Calculate Average for Salary and Bonus column.
- (7) Apply Auto format to your database.
- 4. Create a form letter using mail merge to send an appointment letter for the post of programmer to at least 10 candidates.
- 5. Create Presentation with at least five slides on Internet.
- **6.** Viva + Files.

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#### First Year B.C.A. (Sem. I) Examination

March / April – 2014

[Time: 5 Hours ]	[ Total Marks: 140 ]
Instructions	
(1)	
Fill up strictly the details of signs on your answer book	Seat No.:
Name of the Examination:	
☐ First Year B.C.A. (Sem. I)	
Name of the Subject :	
□ Practical: Paper-106	
Subject Code No.: 3 7 0 6	Student's Signature
(2) Figure on the right indicate marks.	
1. Write a program to multiply two matrixes.	30
2. Write a program to print following string pattern:	30
HELLOHELLO HELL ELLO HEL LLO HE LO H O	earn



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3. Create the database with following fields:

20

EmpCode	Name	Designation	Salary
1	D.A.Manek	Assistant	7000

- (1) Each employee must get minimum of 6000 salary. Apply proper data Validation.
- (2) Designation field can have following values only:

Assistant, Manager, Clerk

(3) Add one more column Bonus and calculate Bonus according to following Criteria.

If Salary is

>=6000 and <12000 then bonus is 5% of Salary

>12000 and <18000 then bonus is 10% of Salary

>=18000 the bonus is 25% of Salary.

- (4) Calculate Gross Salary = Salary + Bonus
- (5) Deduct 10% P.F. from Gross Salary and obtain Net Salary.
- (6) Display record of Employee having Designation as Manager & having lowest salary.
- (7) Display Employees having Bonus between 5000 & 10000.
- (8) Apply Autoformat to your database.
- 4. Create a form letter using mail merge to send an appointment letter for the post of

  Lecture in BCA to at least 10 candidates.
- 5. Create a Presentation with at least five slides on Teacher. 20
- 6. Viva + Files.



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#### First Year B.C.A. (Sem. I) Examination

April / May – 2015

[Time: 5 Hours ]			[ Total N	[ Total Marks: 140 ]		
Instructions	5					
(1)						
Name of the	r B.C.A. (Sem. I)	on your answer boo	k Seat No.:			
	: Paper-106		Student's S	ignature		
(2) Figure	on the right indicate m	arks.				
1. Write a progr	ram to sort given arra	y in ascending orde	er.		30	
2. Write a progr	ram to find the string	is Palindrome or no	ot.		30	
3. Create the Sa	lesman database with	n following fields:	_ea	rr	20	
Salesman_No	Salesman_Name	Product	Rate (per Qty)	Qty Sold		



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- (1) Add at least 10 records. Qty Sold should not be entered in negative or decimal value.
- (2) Salesman can sell Printer, Scanner and Laptop products only.
- (3) Apply red font color when Qty Sold is <10 and green font color if Qty sold is >=10.
- (4) Calculate Total Sales Amount (Rate \* Qty Sold)
- (5) Filter records of salesman who sold maximum qty of printer.
- (6) Draw Chart of Salesman Vs. Total Sales Amount.
- (7) Display Salesman having Minimum Total Sales Amount.
- (8) Product this sheet from unauthorized users.
- 4. Create a document of about 5 pages about your City and perform the following commands:
  - (1) Create Autocorrect entry for city name (shortform).
  - (2) Record macro for City name with proper formatting.
  - (3) Apply Header & Footer. Insert imagine in Header and current Date & Time in Footer.
  - (4) Apply 1.5 lines spacing in all paragraph.
  - (5) Apply character spacing upto 1.15 pt in 1<sup>st</sup> paragraph.
  - (6) Split 3<sup>rd</sup> paragraph into two columns.
  - (7) Apply Dropcap effect in 2<sup>nd</sup> paragraph of each page.
  - (8) Surround 3<sup>rd</sup> paragraph of each page with border.
  - (9) Apply protection to your document.
- 5. Create a Presentation with at least five slides Impact of Social Networking Sites. 20
- 6. Viva + Files. 20



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#### First Year B.C.A. (Sem. I) Examination

March / April – 2017

**Practical: Paper-106** 

	(New Course)	
	[Time: 5 Hours ]	[ Total Marks: 140 ]
	Instructions	
	(1)	
	Fill up strictly the details of signs on your answer book	Seat No.:
	Name of the Examination:	
	☐ First Year B.C.A. (Sem. I)	
	Name of the Subject :	
	□ Practical: Paper-106 (New)	
	Subject Code No.: 3 7 0 6	Student's Signature
	(2) Figure on the right indicate marks.	
L.	Write a program to replace character in string.	30
2.	Write a program to check inputted string is Palindrome of	or not. 30
	E.g. Input String: MALAYALAM	Aarn
	MALAYALAM is a palindrome.	
3.	Create a worksheet for following fields:	20

Emp. No	Emp Name	Designation	Salary	Date of Joining
1051	Hemant Kachhi	Manager	75700	12/4/2012



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- (1) Add at least 10 records.
- (2) Find out most experience and least experience employee and apply blue red color to that record.
- (3) Find record of those employee whose joining date is between 1/5/2011 to 31/8/2015.
- (4) Sort Record Designation wise and calculate subtotal designation wise.
- (5) Draw a pie chart of designation and total salary.
- (6) Give appropriate format to header row and freeze it.
- 4. Write a form letter using mail merge to invite top ten passed out students of recent 20 batch for prize distribution in an annual function arranged in your college.
- 5. Create a presentation slide to give information about "Diwali".

Note: More than 5 slide necessary

**6.** Viva + Files.

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#### First Year B.C.A. (Sem. I) Examination

March / April – 2019

(New Course)	
[Time: 5 Hours ]	[ Total Marks: 140 ]
Instructions	
(1)	
Fill up strictly the details of signs on your answer book  Name of the Examination:    First Year B.C.A. (Sem. I)  Name of the Subject:    Practical: Paper-106 (New)  Subject Code No.: 3 5 0 8  (2) Figure on the right indicate marks.	Seat No.:  Student's Signature
<ol> <li>Write a program to count characters in the string.</li> <li>E.g. Input String: RAKESH PATEL         Total Characters: 12     </li> </ol>	30
2. Write a program to print following pattern:  N=4  *  **  **  ***  ***	earso



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3. Create a worksheet for following fields:

20

Emp. No	Emp Name	Designation	Salary	Date of Joining
1051	Hemant Kachhi	Manager	75700	12/4/2012

- (1) Add at least 10 records.
- (2) Find out most experience and least experience employee and apply blue red color to that record.
- (3) Find record of those employee whose joining date is between 1/5/2011 to 31/8/2015.
- (4) Sort Record Designation wise and calculate subtotal designation wise.
- (5) Draw a pie chart of designation and total salary.
- (6) Give appropriate format to header row and freeze it.
- (7) Protect the sheet from unauthorized user.
- 4. Create an invitation letter for your friends about opening "Ice cream parlor" using mail merge.
- 5. Create a presentation slide to give information about "Navratri".

Note: More than 5 slide necessary

6. Viva + Files. 20